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## To Greenham Parish Councillors

**YOU ARE HEREBY SUMMONED** to the Meeting of Greenham Parish Council on **Wednesday 9<sup>th</sup> October 2024** at **7:30 pm** held at St Marys Church Hall, New Road, Greenham **RG19 8RZ**

*K Lloyd*

Clerk/RFO to the Council

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# AGENDA

Note: The meeting will be recorded for the sole purpose of producing the minutes of this meeting. The recording will be deleted once the minutes have been agreed.

## **1 HEALTH AND SAFETY OF MEETING LOCATION (GP)**

## **2 APOLOGIES FOR ABSENCE**

## **3 DECLARATIONS OF INTEREST ON AGENDA ITEMS**

Members are reminded that they should declare any known interests on agenda items to be discussed at the meeting.

## **4 PUBLIC PARTICIPATION**

Members of the public are welcome at Greenham Parish Council meetings but can only speak during the first 15 minutes, which are reserved for this purpose. Each member of the public may be limited to 5 minutes. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly; no decisions can be made during the public participation time.

*After this period, the meeting will be resumed, and members of the public may only speak when invited to do so. The public are welcome to stay and observe the rest of the meeting.*

## 5 PLANNING SCHEDULE

5.1 To consider the following new planning application:

- [24/01810/HOUSE](#) 2 Kempton Close, Newbury, RG14 7RS Erection of a single storey side extension to create a storage room and habitable room to rear and the erection of a rendered block wall with piers to side of rear garden along Goodwood Way.

5.2 Decision notices from West Berkshire Council (WBC)

- [24/01061/HOUSE](#) Lime Tree Cottage, Burys Bank Road, Greenham, Thatcham RG19 8SP Single storey front extension to connect front outhouse to front porch. WBC **Granted** permission.
- [24/00441/HOUSE](#) 50 Burys Bank Road, Greenham, Thatcham, RG19 8DB Single storey rear extension to dwelling and new outbuilding to replace existing derelict outbuilding on similar footprint. WBC **Granted** permission
- [24/01105/HOUSE](#) 50 Burys Bank Road, Greenham, Thatcham, RG19 8DB Proposed 2No external air source heat pumps to be located in the garden. WBC **Granted** permission.
- [24/01477/HOUSE](#) 8 Epsom Crescent, Newbury, RG14 7TR Single Storey Side Extension. WBC **Granted** permission
- [24/01366/FUL](#) 4 Communications Road, Greenham Business Park, Thatcham, RG19 6AB Installation of an external generator. WBC **Granted** permission

## 6 MINUTES

Approve: Minutes of the Parish Council meeting held on 11 September 2024

## 7 FINANCE

- 7.1
- Approve:** October payments
  - Approve:** bank reconciliation to 1<sup>st</sup> September 2024
  - Review:** qtr. 2, 2024-25 budget
  - Confirm** bank statement balance against bank reconciliation as per Financial Regulation 2/2.6, to be approved by a non-bank signatory
  - Receive:** 2023/24 AGAR Section 3 external auditor report returned satisfactory with no comments.
  - Confirm:** monthly direct debit set up from 29.09.2024 to Newbury Self Storage until further notice for £87.00pm
  - Consider:** purchasing [Tommy Memorial Statue](#) for Remembrance Day

### 7.2 Grant Requests

*For Information only.* Following the last Parish Council meeting the agreed grant of £125.00 towards '[Panto Pay It Forward](#)' had reached its full funding capacity. Greenham Trust reported that no funding was needed from GPC.

GPC received another request from Greenham Trust since previous meeting:  
Funding request towards a new Dementia Day Club and Wayfinding Service pilot for older people with early to mid-stages of Dementia at Fairclose Centre in Newbury. The project will cost £158,000 and Greenham Trust has awarded £75,000. Please see report for further details.

## **8 OFFICE MOVE TO NEWBURY SELF STORAGE**

**Receive:** update from Clerk on move from office to Newbury Storage

**Consider:** budgeted 2024-25 monthly office rent to Greenham Control Tower and consider rent for Parish Council wall display

## **9 MONTAGUE DRIVE PLAY AREA**

**Receive:** update from Cllr. Drummond on recent new equipment installed

**Consider:** Proposal of additional £2,000 if needed

## **10 RACECOURSE RESIDENTS GROUP**

**Receive:** information from Cllr. Barnett regarding District Cllrs engagement with group

## **11 COMMUNITY ENGAGEMENT**

**Receive:** update following meeting on 7/10 (AB)

## **12 CLERK CORRESPONDENCE**

Report on any other matters not on the agenda (*for information only*)

- On 22/11 Clerk meeting with internal auditor for 2024/25 interim audit
- District Parish Conference is 6pm on Tuesday 29 October in WBC offices

## **13 CHAIRMAN REPORT**

*Report and other matters not on the agenda (for information only)*

## **14 DISTRICT COUNCILLORS REPORT**

Receive: Report from District Councillors (for information only)

## **15 PARISH COUNCILLORS' REPORTS**

- **Beating of the Bounds** will be on Sunday 13<sup>th</sup> October 2024. Liaisons with Thatcham Town Council Festival is being carried out by Cllr. Neal. Can everyone please promote the event as much as possible.
- Any further items from Parish Councillors (*for information only or future agenda items*)

## **16 CO-OPTION OF NEW MEMBER**

- Mr Adrian Abbs emailed GPC and would like to be considered to be co-opted back onto Parish Council for a representative in the Racecourse Ward. Mr Abbs will be present in the meeting as a member of the public.

## **17 FUTURE AGENDA ITEMS**

- Greenham S137 Grant Policy and the process through the Good Exchange (JSH to review policy)
- To approve Risk Management Policy for 2024-2025 (GP to review and advise)
- Parish Newsletter (begin when new Parish website live)
- Newbury Racecourse Bus Shelter funding (awaiting answer from WBC on unnamed road adoption and funding)
- Parish Noticeboards Locations (Council to give thoughts to their locations)
- Diamond Build (Waiting on quotes)

## **18 DATE OF THE NEXT PARISH COUNCIL MEETING**

**13<sup>th</sup> November 2024 @ 7.30pm, St Marys Church Hall**